



STUDENT FEES

2025 INFORMATION

Student Fees



POSTGRADUATE DIPLOMA IN BUSINESS ADMINISTRATION – NQF LEVEL 8

ACADEMIC REGISTRATION FEES

#	Description	N\$
1	Application Fee (Non-refundable)	400.00
2	Late Application Fee (Non-refundable)	500.00
3	Registration Fee (Annual Fee) (Includes Connectivity Fee of 575.00)	2 975.00
4	Late Registration Fee (Annual Fee) (Includes Connectivity Fee of N\$ 575)	3 575.00
5	International Student Levy (Annual Fee)	3 500.00

This fee structure has been compiled to reflect all information as accurately as possible. However, the Namibia Business School does not accept any responsibility or liability for any errors or omissions. The council of the University of Namibia reserves the right to amend any regulation or other stipulation without prior notice.



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OLD CURRICULUM TOTAL TUITION FEES

Code	Module Description	Costs in N\$
<i>Year 1 Semester 1</i>		
CBMM4829	Strategic Marketing Management	3,528.00
CBHR4829	Strategic Human Resources Management	3,528.00
CBOM4829	Strategic Operations Management	3,528.00
CBBA4829	Business Accounting	3,528.00
CBPM4829	Strategic Project Management	3,528.00
CBBL4829	Advanced Business Law & Ethics	3,528.00
<i>Year 1 Semester 2</i>		
CBBE4829	Business Economics – A Micro-Level Perspective	3,528.00
CBMI4829	Managing Information Technologies	3,528.00
CBDM4829	Strategic Decision Making and Research Methods	3,528.00
CBSM4829	Strategic Management	3,528.00
CBFM4829	Strategic Financial Management	3,528.00
CBPP4829	Business Economics – A Macro-Level Perspective	3,528.00
CBBP4810	Business Project	7,277.00
	Total Cost of Tuition	49,613.00
Additional University Mandatory Modules – As per UNAM 2025 tariffs – Estimate		
UAE5819	Academic Writing: Post Graduate Studies	6,330.00

NEW CURRICULUM TOTAL TUITION FEES

Code	Module Description	Costs in N\$
<i>Year 1 Semester 1</i>		
B5811BM	Marketing Management	6,759.00
B5811BO	Operations and ICT Management	6,759.00
B5811BF	Financial Management	6,759.00
B5811BE	Entrepreneurship and Innovation	6,759.00
B5811BB	Business Research Methods	5,257.00
<i>Year 1 Semester 2</i>		
B5812BH	Human Resource Management	6,759.00
B5812BG	Globalisation and Strategy	6,759.00
B5812BT	Mini Thesis	6,008.00
	Total Cost	51,818.00



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PAYMENT OPTIONS: NEW CURRICULUM

All 2024 fees must be settled in full. *Credit balance from the previous year can be used as part-payment for the required deposit.*

1. Payment Option 1:

1.1 Settle 100% of the tuition fee and registration fee to be eligible to register for the 2025 academic year.

Programme	Amount Payable (N\$)
Postgraduate Diploma in Business Administration (NQF Level 8)	54,793.00

2. Payment Option 2:

2.1 Deposit 50% of the tuition fees and registration fee to be eligible to register for the 2025 academic year.

2.2 Remaining 50% paid must be settle according to the following payment terms:

- 50% of tuition by end of April 2025
- 75% of tuition by end of June 2025
- 100% of tuition by end of October 2025

Programme	Minimum Deposit (N\$) (50% tuition and registration)
Postgraduate Diploma in Business Administration (NQF Level 8)	28,884.00

3. Payment Option 3

3.1 Deposit 35% of the tuition fees and registration fee to be eligible to register for the 2025 academic year.

3.2 Remaining 65% must be settled according to the following payment terms:



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- 50% of tuition by end of April 2025
- 75% of tuition by end of June 2025
- 100% of tuition by end of October 2025

Programme	Minimum Deposit (N\$) (35% tuition and registration)
Postgraduate Diploma in Business Administration (NQF Level 8)	21,111.00

4. Payment Option 4

- 4.1 Deposit 10% of tuition fees and registration fees to be eligible to register for the 2025 academic year.
- 4.2 This option has a compulsory debit order and is only applicable for students **who are in good standing with NBS and UNAM.**
- 4.3 The debit order will be from February 2025 to December 2025
- 4.4 The remaining 90% of the tuition fees is to be paid in 11 equal instalments.

Programme	Minimum Deposit (N\$) (10% tuition and registration)	Monthly debit order (11 months)
Postgraduate Diploma in Business Administration (NQF Level 8)	8157.00	4240.00



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IMPORTANT NOTES:

1. If a student is registering less than the full number of modules in a programme for the semester, the deposit payable on tuition must be 100%.
2. Where students need clarity, they are encouraged to make financial enquiries prior to registration.
3. **Outstanding balances** of previous years should be settled in full before registration.
4. Students, who settle their tuition fees before the end of February 2025 qualify for a **10% discount on Tuition Fees** (excl. sponsorships/ bursaries). Applications for the discount must be submitted in writing latest by 31 May 2025.
5. Bursary holders can be exempted from the discount upon providing written proof of sponsorship/ bursary. It's important to note that students will be responsible to settle any outstanding fees should their sponsor not honour payments on time. ALL sponsorship letters will be verified before registration to confirm authenticity (NBS does not accept letters from close corporations).
6. Connectivity Fees are compulsory and charged once off, to obtain internet access for the year via MTC (Mobile Telecommunication).
7. **An additional fee of N\$600.00** is payable by all students who register after normal registration - **Late Registration Fee**.
8. **Direct Bank Deposits and Electronic Transfers (EFT)** should be done at least three (3) working days before the registration date.
9. **Cash will not be accepted at the registration points.**

IMPORTANT DATES:

1. CANCELLATION DATES

1.1 Cancellation Credits for Tuition fees (All Offering types)

1.1.1 Year Courses

- Cancellation of course(s) on or before 15 March 2025 - 100% credit.
- Cancellation of course(s) on or before 14 April 2025 - 50% credit.

1.1.2 First Semester Modular Courses

- Cancellation of course(s) on or before 31 January 2025 - 100% credit.
- Cancellation of course(s) on or before 15 March 2025 - 50% credit.



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1.1.3 Second Semester Modular Courses

- Cancellation of course(s) on or before 11 August 2025 - 100% credit.
- Cancellation of course(s) on or before 01 September 2025 - 50% credit.

Banking Details

Please note that ALL payments should be done through Bank deposit or EFT.

A copy of the Bank transfer or deposit slip with full name of the student should be **e-mailed to:**
payments@nbs.edu.na

Bank details:

Account name:	Namibia Business School
Bank name:	First National Bank (FNB) Namibia – Commercial Suite
Branch code:	281 872
Swift code:	FIRNNANX
Account number:	6201 5723 457
Reference number:	Student Number