



STUDENT FEES

2024 INFORMATION

Student Fees



POSTGRADUATE DIPLOMA IN BUSINESS ADMINISTRATION – NQF LEVEL 8

ACADEMIC REGISTRATION FEES

#	Description	N\$
1	Application Fee (Non-refundable)	400.00
2	Late Application Fee (Non-refundable)	500.00
3	Registration Fee (Annual Fee) (Includes Connectivity Fee of 575.00)	2 575.00
4	Late Registration Fee (Annual Fee) (Includes Connectivity Fee of N\$ 575)	3 175.00
5	International Student Levy (Annual Fee)	3 500.00

This fee structure has been compiled to reflect all information as accurately as possible. However, the Namibia Business School does not accept any responsibility or liability for any errors or omissions. The council of the University of Namibia reserves the right to amend any regulation or other stipulation without prior notice.



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OLD CURRICULUM TOTAL TUITION FEES

Code	Module Description	Costs in N\$
<i>Year 1 Semester 1</i>		
CBMM4829	Strategic Marketing Management	3 360.00
CBHR4829	Strategic Human Resources Management	3 360.00
CBOM4829	Strategic Operations Management	3 360.00
CBBA4829	Business Accounting	3 360.00
CBPM4829	Strategic Project Management	3 360.00
CBBL4829	Advanced Business Law & Ethics	3 360.00
<i>Year 1 Semester 2</i>		
CBBE4829	Business Economics – A Micro-Level Perspective	3 360.00
CBMI4829	Managing Information Technologies	3 360.00
CBDM4829	Strategic Decision Making and Research Methods	3 360.00
CBSM4829	Strategic Management	3 360.00
CBFM4829	Strategic Financial Management	3 360.00
CBPP4829	Business Economics – A Macro-Level Perspective	3 360.00
CBBP4810	Business Project	6 930.00
	Total Cost of Tuition	47, 250.00
Additional University Mandatory Modules – As per UNAM 2020 tariffs – Estimate		
UAE5819	Academic Writing: Post Graduate Studies	4000.00

NEW CURRICULUM TOTAL TUITION FEES

Code	Module Description	Costs in N\$
<i>Year 1 Semester 1</i>		
B5811BM	Marketing Management	6,437.00
B5811BO	Operations and ICT Management	6,437.00
B5811BF	Financial Management	6,437.00
B5811BE	Entrepreneurship and Innovation	6,437.00
B5811BB	Business Research Methods	5,006.00
<i>Year 1 Semester 2</i>		
B5812BH	Human Resource Management	6,437.00
B5812BG	Globalisation and Strategy	6,437.00
B5812BT	Mini Thesis	5,722.00
	Total Cost	49 350.00



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PAYMENT OPTIONS: NEW CURRICULUM

All 2023 fees must be settled in full. *Credit balance from the previous year can be used as part-payment for the required deposit.*

1. Payment Option 1:

1.1 Settle 100% of the tuition fee and registration fee of N\$2 575.00 to be eligible to register for the 2024 academic year.

Programme	Amount Payable (N\$)
Postgraduate Diploma in Business Administration	51 925.00

2. Payment Option 2:

2.1 Deposit 50% of the tuition fees and registration fee of N\$2 575.00 to be eligible to register for the 2024 academic year.

2.2 Remaining 50% paid must be settle according to the following payment terms:

- 50% of tuition by end of April 2024
- 75% of tuition by end of June 2024
- 100% of tuition by end of October 2024

Programme	Minimum Deposit (N\$) (50% tuition and registration)
Postgraduate Diploma in Business Administration	27 250.00

3. Payment Option 3

3.1 Deposit 35% of the tuition fees and registration fee of N\$2 575.00 to be eligible to register for the 2024 academic year.

3.2 Remaining 65% must be settled according to the following payment terms:



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- 50% of tuition by end of April 2024
- 75% of tuition by end of June 2024
- 100% of tuition by end of October 2024

Programme	Minimum Deposit (N\$) (35% tuition and registration)
Postgraduate Diploma in Business Administration	19 847.00

4. Payment Option 4

- 4.1 Deposit 10% of tuition fees and registration fees of N\$2 575.00 to be eligible to register for the 2024 academic year.
- 4.2 This option has a compulsory debit order and is only applicable for students **who are in good standing with NBS and UNAM.**
- 4.3 The debit order will be from February 2024 to December 2024
- 4.4 The remaining 90% of the tuition fees is to be paid in 11 equal instalments.

Programme	Minimum Deposit (N\$) (10% tuition and registration)	Monthly debit order (11 months)
Postgraduate Diploma in Business Administration	7,510.00	4,038.00



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IMPORTANT NOTES:

1. If a student is registering less than the full number of modules in a programme for the semester, the deposit payable on tuition must be 100%.
2. Where students need clarity, they are encouraged to make financial enquiries prior to registration.
3. **Outstanding balances** of previous years should be settled in full before registration.
4. Students, who settle their tuition fees before the end of 31 March 2024 qualify for a **5% discount on Tuition Fees** (excl. sponsorships). **This is only applicable to first year students!**
5. To be exempted from paying the required deposit, bursary holders need to provide written proof of sponsorship / bursary from the Donor. It's important to note that students will be responsible to settle any outstanding fees should their sponsor not honour payments on time. ALL sponsorship letters will be verified before registration to confirm authenticity (excl. letter from close corporations).
6. Connectivity Fees are compulsory and charged once off, to obtain internet access for the year via TN *mobile* (Telecom Namibia).
7. **A Late Registration Fee of N\$600.00** is payable by all students who register after normal registration.
8. **Direct Bank Deposits and Electronic Transfers (EFT)** should be done at least three (3) working days before the registration date.
9. Payments at the **School's cashier** will reflect immediately.

IMPORTANT DATES:

1. CANCELLATION DATES

1.1 Cancellation Credits for Tuition fees (All Offering types)

1.1.1 Year Courses

- Cancellation of course(s) on or before 23 February 2024 - 100% credit.
- Cancellation of course(s) on or before 08 July 2023 - 50% credit.

1.1.2 First Semester Modular Courses

- Cancellation of course(s) on or before 23 February 2024 - 100% credit.
- Cancellation of course(s) on or before 15 March 2024 - 50% credit.



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1.1.3 Second Semester Modular Courses

- Cancellation of course(s) on or before 09 August 2024 - 100% credit.
- Cancellation of course(s) on or before 02 September 2024 - 50% credit.

Banking Details

Please note that ALL payments should be done through Bank deposit or EFT.

A copy of the Bank transfer or deposit slip with full name of the student and number should be e-mailed to: payments@nbs.edu.na

Bank details:

Account name:	Namibia Business School
Bank name:	First National Bank (FNB) Namibia – Commercial Suite
Branch code:	281 872
Swift code:	FIRNNANX
Account number:	6201 5723 457
Reference number:	Student Number